

**REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF IRVINGTON, NEW YORK HELD ON MONDAY NOVEMBER 17, 2003 AT 7:00 P.M. VILLAGE HALL, 85 MAIN STREET, IRVINGTON, NEW YORK.**

Present: Dennis P. Flood, Mayor  
Garrard R. Beeney, Trustee  
Isabel B. Milano, Trustee  
Stephen A. McCabe, Village Administrator  
Donald P. Marra, Deputy Administrator  
Louis Grieco, Police Chief  
Lino J. Sciarretta, Village Attorney’s Office  
Lawrence S. Schopfer, Clerk-Treasurer  
Gregory R. Nilsson, Superintendent of Public Works

Mayor Flood called the meeting to order. Trustee Beeney made a motion for the Board to adjourn to executive session to take up legal and personnel matters. The motion was seconded by Trustee Milano and unanimously approved.

Upon reconvening after executive session, the regular meeting was called to order by Mayor Flood who led the attendance in the pledge of allegiance to the flag of the United States of America.

Mayor Flood opened the floor to public comment on matters not contained on the agenda of the regular meeting. Paul Petretti discussed a letter submitted to the Board of Trustees regarding property on Harriman Road. There were no further comments from those in attendance.

Trustee Milano made a motion to adopt the minutes of the regular meeting of the Board of Trustees held November 3, 2003. Trustee Beeney seconded the motion and it was unanimously approved.

Mayor Flood read communications from Cesar Manfredi regarding rush hour traffic safety; DeRosa Tennis Contractors regarding the Tennis Court resurfacing project; Bob & Daphne Philipson regarding the Trustee vacancy; and Cesar Manfredi regarding the Trustee vacancy. A copy of each piece of correspondence is attached hereto as a part of these minutes.

Mayor Flood opened the public hearing on the proposed renewal of the cable television franchise of Cablevision of Southern Westchester, Inc. After some background remarks by Mayor Flood, Cable TV Committee Chair Thomas Jackson presented a history of the current agreement and outlined the issues facing the Village with respect to the renewal of the franchise agreement. Emilie Spaulding from Cablevision made some additional remarks and answered questions. Trustee Beeney made a motion to close the public hearing without setting a specific date for the hearing to be re-opened. Trustee Milano seconded the motion and it was unanimously approved.

Mayor Flood opened the public hearing regarding a proposed local law offering certain real property tax exemptions to volunteer firefighters and volunteer ambulance workers. Clerk-Treasurer requested that the hearing be continued until December 1, 2003 to allow for certain questions to be answered regarding the proposed law. Trustee Beeney made a motion to continue the public hearing until December 1, 2003. Trustee Milano seconded the motion and it was unanimously approved.

Trustee Beeney made a motion to award a contract to purchase and restore fixed seating in the Irvington Town Hall Theater to the low bidder E.A. Fisher Co. based on the unit prices submitted in the bid as follows:

	<u>Unit Price</u>
Fixed seating	\$210
Moveable seating	\$45
Alternate #1	\$110
Alternate #2	\$20
Renovated seating	\$200

Trustee Milano seconded the motion and it was unanimously approved.

Deputy Administrator Donald Marra presented a proposed health and safety policy. After some discussion, Trustee Milano made a motion to adopt the following policy:

**VILLAGE OF IRVINGTON HEALTH and SAFETY POLICY**

The personal safety and welfare of our employees, as well as the general public, is a primary and continuing concern of the Village of Irvington. It is our goal to provide every employee a place of employment free from recognized hazards that are a potential cause for serious physical harm or health impairment. To accomplish our goal,

**Management will:**

- Implement progressive accident prevention programs, systems, and techniques;
- Provide a work environment where identified occupational hazards are controlled when elimination is not feasible;
- Cooperate with government and labor to optimize employee safety and health.
- Annually review and recommend funding necessary to achieve the goal of an effective loss control and safety program in the workplace.

**Department Heads, Supervisors and Foremen will:**

- Be responsible and accountable for a superior level of employee protection and performance;
- Institute work practices which reflect the safest, most efficient methods available for accomplishing the required tasks; and,
- Educate and train employees regarding "on" and "off-the-job" hazards.

**All employees will:**

- Be expected to perform their jobs in the safest and healthiest manner prescribed;
- Be expected to conduct themselves in a way that enhances their personal safety and that of their fellow employees; and,
- Be encouraged to cooperate and contribute towards the overall success of the safety program.

Trustee Beeney seconded the motion and it was unanimously approved.

Clerk-Treasurer Lawrence Schopfer presented a proposed contract for groundwater monitoring at Scenic Hudson Park with Ecosystems Strategies in the amount of \$5,650 per sampling round for a total of \$33,900 over 6 years. Mr. Schopfer also requested a budget transfer to cover the first-year cost of the contract as follows:

From: Contingency \$5,700  
To: Parks Maintenance (7140-469) \$5,700

Trustee Milano made a motion to approve the contract and budget transfer as presented. Trustee Beeney seconded the motion and it was unanimously approved.

Clerk-Treasurer Lawrence Schopfer presented a proposed contract for subsurface investigation at the Department of Public Works garage property located on South Astor Street with Ecosystems Strategies in the maximum amount of \$3,800. Mr. Schopfer also requested a budget transfer to cover the cost of the contract as follows:

From: Contingency \$3,800  
To: Highway Maintenance (5010-469) \$3,800

Trustee Milano made a motion to approve the contract as presented. Trustee Beeney seconded the motion and it was unanimously approved.

Mayor Flood appointed Pat Matero to the Ad Hoc Transportation Committee

Mayor Flood indicated that the Board was continuing to negotiate a parking agreement relating to parking at the Irvington Station with Metro-North. No action was taken at this time.

Trustee Milano announced an upcoming Community Advisory Board meeting. She also discussed the upcoming joint Theater Commission - Irvington Town Hall Theater, Inc. She also reported on the calendar of activities for senior citizens along with Recreation Department events.

Mayor Flood discussed activities in the Water Department. He also discussed a recent meeting with Village officials involving Ardsley Park residents.

Trustee Beeney provided an update regarding the closing on the Westwood property. He also summarized the October 2003 police report and reported on training activities of various members of the department.

Clerk-Treasurer requested the approval of a proposal with Calgi Construction Co. for construction and project management services on the renovations to be performed in Village Hall. The proposal, dated November 13, 2003, included the following hourly rates:

Project Principal	\$125/hr
Project Engineer, PE	\$120/hr
Project Manager	\$110/hr
Project Estimator	\$90/hr
Administrative / Clerical	\$40/hr
Sub-consultant fees for Roofing (Watsky Associates), MEP Consultant (Werner Tietjen), Structural Consultant (Hillman & Miley Consulting Engineers), and Hazardous Materials Consultant (Omega Environmental Services) as outlined in the proposal.	

Trustee Milano made a motion to approve the proposal as presented and to authorize Village Administrator Stephen McCabe to execute an agreement with Calgi Construction Co based on the proposal. Trustee Beeney seconded the motion and it was unanimously approved.

Deputy Administrator Donald Marra reported on correspondence received from the NYS Department of Transportation wherein it was noted that there will be no traffic light installed at the intersection of Dows Lane and Broadway. However, the correspondence indicated that lane changes would be made in an effort to improve traffic at the intersection.

Trustee Milano made a motion for the Board to adjourn to executive session to take up legal and personnel matters. The motion was seconded by Trustee Beeney and unanimously approved.

Upon reconvening after executive session, Trustee Beeney made a motion to authorize the Village’s counsel, Thacher Proffitt & Wood to take any legal action necessary to protect the health, safety and welfare of the community with respect to a water main break on a private service line serving the Doley Residence at 67 North Broadway. Trustee Milano seconded the motion and it was unanimously approved.

Trustee Beeney made a motion to approve the following appointment effective December 15, 2003:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
John Bjorkander	Automotive Mechanic	\$52,734

Trustee Milano seconded the motion and it was unanimously approved.

There being no further business the meeting was adjourned.

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Lawrence S. Schopfer, Clerk-Treasurer

Attachments